

Job Specification

Role

Front Office Implementation Consultant Belgrade

Welcome to it|venture

Here's a little bit about us

We're growing. Fairly rapidly. And that's why we need you. We're a dynamic, London-headquartered firm that provides independent consultancy services and bespoke technology solutions to both top-tier and boutique investment clients within the private capital markets industry.

Formed in 2011, we have amassed a wealth of experience in delivering technical projects. We've worked on over 500+ projects, for over 100+ clients, across 21 different countries. We work directly with our multi-national client base, providing innovative solutions using a variety of industry recognised software.

Our team is made up of experts in implementation, reporting and configuration of these platforms, as well as highly skilled developers who deliver bespoke software solutions, with employees in London, Belgrade and the US.

How we work

Overview

Whilst most consultancy practices can tell a client how to achieve a goal, we pride ourselves on our ability to roll up our sleeves and realise that goal. Our clients value our service because we understand their business and the technology available on the market. We are great with data, know what it means, and always deliver high-quality results.

As we look to expand our services offering, we are seeking a candidate to join our growing team.

What we offer

Benefits & perks

- A competitive salary and a supportive environment
- Private healthcare
- Work from a modern, centrally located office, surrounded by a collaborative and energetic team
- Mentorship from experienced professionals who will actively support your development
- A strong foundation for future roles in data, consulting, or tech-driven business roles
- Discretionary bonus
- 25 days annual leave
- Opportunity to work with and learn from international clients and global companies
- Fast skill growth in a dynamic, real-world project environment
- Full product training provided

The role

Front Office Implementation Consultant

Duration: Full Time

We are seeking an experienced Implementation Consultant to join our growing organisation. The role offers the opportunity to join our Implementation Practice, delivering third-party CRM and technology solutions, such as DealCloud and Salesforce, to our global client base across the private capital markets sector.

You will be responsible for:

- Contribute to the successful delivery of implementation projects, configuring CRM and technology solutions (e.g. DealCloud, Salesforce) for a diverse client base within the private capital markets sector.
- Lead client workshops and software demonstrations, engaging external stakeholders to understand and shape their requirements.
- Analyse client business processes to identify opportunities for refinement and provide guidance rooted in industry best practices.
- Document business and technical requirements clearly, translating them into a structured configuration plan.
- Carry out the configuration work - building workflows, data models, permissions, and reporting outputs aligned to client needs.
- Ensure smooth project execution within established delivery frameworks, meeting deadlines and exceeding client expectations.

About you

What we're looking for

- Experience as an Implementation Consultant, ideally delivering CRM or technology solutions such as DealCloud or Salesforce.
- Knowledge of Private Equity or the wider private capital markets is a plus.
- Confident running client workshops and software demonstrations, engaging both technical and non-technical audiences.
- Skilled at documenting business and technical requirements clearly and turning them into a configuration plan.
- Hands-on with configuration work: building workflows, data models, permissions and reporting outputs.
- Strong analytical and problem-solving capabilities, translating business challenges into effective technical solutions.
- Outstanding time management and organisational skills, able to balance parallel work streams independently.
- Fluent in English (written and spoken).

And finally

Nice to have

- Hands-on experience with DealCloud, Salesforce or similar CRM platforms.
- A solid understanding of Private Equity and the private capital markets.
- Advanced MS Excel skills with a basic knowledge of relational databases.
- SQL experience.